

<b>Approved by the Town Council - 3/11/2024</b>				
<b>Town Fee Schedule - Amended Effective 3/11/2024</b>			<b>Effective Dates</b>	
<i>Fees set by the Town are listed below. Additional fees e.g. State fees may apply.</i>				
		<b>Amount</b>		
<b>Tax Office</b>				
Proof of Insurance Fax Fee	\$	2.00		
<b>Finance</b>				
Returned Check Fee	\$	25.00		
<b>Town Clerk's Office</b>				
Non-Certified Copy of a Vital Record (Birth, Death, Marriage)	\$	5.00		
Special Amusement Permit	\$	10.00		
DBA Form (Sole Proprietor or Partnership)	\$	10.00		
<b>General Fees</b>				
Notary Public or Dedimus Justice Services Per signature. Town Residents Only. No charge for first use per year.	\$	5.00		
Photocopies - Per copy		0.25		
Town Map	\$	1.00		
Cassette & Video Tapes Copied		\$17.00 per hour plus tape		
Food Truck Special Use Permit (19-7-14)	\$	50.00	per application/per calendar year	
<b>ACP</b>				
<b>Building Permits</b>				
Estimated Cost of Improvement \$0 - \$2,500 Min.	\$	25.00		
Exceeding \$2500		1.2% of Total Value of Project (\$12.00 per thousand)	Effective 7/1/2023	
For ADU's Exceeding \$2500		0.6% of Total Value of Project (\$6.00 per thousand)	Effective 3/11/2024 until 5/1/2025	
Building Permit Late Fee		Double Fee		
Change of Use, Dwellings, Business or Premises	\$	50.00		
Moving or Demolition of Sheds & Garages	\$	50.00		
Moving Dwellings	\$	500.00		
Demolition of Dwellings	\$	50.00		
Elevators & Towers Minimum	\$	25.00		
(Per additional \$1,000)	\$	7.00		
Sign Permit		\$25 per sign		
(For signs projecting over public walks or streets to be issued only to bonded sign hangers)	\$	25.00		
Flood Hazard Development Permit	\$	150.00		
Tanks, pumps for flammable storage	\$	50.00		
Temporary stands, booths, for sale of merchandise or other business	\$	25.00		
Ventilation, Sprinklers or Auto. Fire Detection	\$	25.00		
Short Term Rental Fee	\$	500.00	December 31 - January 31	
	\$	1,000.00	All other times	
<b>Electrical Wiring Permits</b>				
1-10 Light, Receptacle & Switch Outlets	\$	25.00		
11-24 Light, Receptacle & Switch Outlets	\$	50.00		
Over 25, Receptacle/Switch outlet	\$	100.00		
<b>Service/Alterations</b> New, Addition, Alteration				
100, 200, 3-phase (each)	\$	50.00		
Each Additional Meter, Sub-Panel	\$	50.00		
Over 400 amps (Each 200 amps or fraction)	\$	5.00		
New Individual Circuits for Range, Heater, Hot Water Heater, Washing Machine, Dishwasher, Dryer, Disposal and Water Space Heater		\$15.00 each		
Signs & Outside Wiring	\$	25.00		
Heating - Minimum Fee	\$	50.00		

	<b>Amount</b>			
Heating -Secondary Unit	\$ 50.00			
Refrigeration, Air Conditioning	\$ 50.00			
<b>Health Permits</b>				
Under 5000 sq. ft.	\$ 50.00			
Over 5000 sq. ft.	\$ 100.00			
<b>Planning Board Fees</b>				
Open Space Impact Fee	\$6729 per lot/unit			
(See Sec. 16-3-1 (q) 14,767 sq. ft. per lot/unit				
Subdivision Application Per Lot/Unit	\$ 200.00			
Private Access Waiver Application	\$ 300.00			
Amendments to Adopted Plans or Conditions	\$ 300.00			
Wetlands Alteration Permit Application	\$ 300.00			
Site Plan Review	\$ 400.00			
Removal of Earth Materials Permit Application	\$ 300.00			
Escrow Review Fee				
Stormwater Impact Fee				
<b>Service Fees</b>				
8 1/2" x 11" Valuation Book	\$ 125.00			
Individual Pages (per name)	\$ 0.10			
Mailing Labels (each)	\$ 0.10			
Labels for All Owners (Resident)	\$ 40.00			
Labels for All Owners (Non-resident)	\$ 50.00			
Zoning Ordinance	\$ 25.00			
Subdivision Ordinance	\$ 20.00			
Sign Ordinance	\$ 5.00			
Comprehensive Plan	\$ 40.00			
Fort Williams Master Plan	\$ 40.00			
Greenbelt Plan	\$ 20.00			
Greenbelt Sign	\$ 3.00			
Town Center Plan	\$ 15.00			
Visual Access Report	\$ 10.00			
<b>Zoning Board of Appeals</b>				
Application Fee	150.00			
Zoning Ordinance Change (map or text)	100.00			
<b>Police Department</b>				
Private Details	\$85.00 per hour			
School Events	\$65.00 per hour			
Cruiser Fee (Waived for School Events)	\$15.00 per hour			
Accident Report (Copies)	\$ 10.00			
Complaint Report (Copies)	\$ 10.00			
Photographs (Copies)	\$ 15.00			
<b>Crescent Beach Boat Launching Access Fee</b>				
Resident Seasonal Pass	\$ 25.00			
Non-Resident Commercial Fishing -No Mooring	\$ 60.00			
Free Pass is Issued with Mooring Permit				
Daily Pass	\$ 5.00			
Parade or Race Permit	\$ 100.00			
Parade or Race Permit to Benefit Charity	\$ 25.00			
<b>Police Department Fines</b>				
Overnight Parking Ticket (1:00 a.m. - 5:00 a.m.)	\$ 15.00			
Parking in No Parking Area - Blocking Driveway	\$ 25.00			
Parking in Hazardous Areas (hydrant or crosswalk)	\$ 30.00			
Snow Removal or Plowing Area	\$ 30.00			
Handicapped Zone Without Plate	\$ 100.00			
No Parking - Tow Zone (plus cost of towing)	\$ 30.00			
Other Parking Offenses	\$ 25.00			
Dog/Cat Impoundment 1st Offense	\$ 10.00			
2nd Offense (same animal)	\$ 25.00			
Each Repeated Offense Thereafter	\$ 50.00			

	Amount			
Mooring Permit				
Resident Annual	\$ 50.00			
Non-Resident Annual	\$ 200.00			
<b>Fire Department</b>				
Special Event Coverage	65.00 per hour			
Blasting Permit	\$ 25.00			
False Alarm Fine (After third alarm)	\$ 100.00			
False Alarm Fine In first instance				
<b>Rescue Fees</b>				
BLS Transport (per run)	\$ 700.00			
ALS Transport (per run)	\$ 1,000.00			
ALS 2 Transport (per run)	\$ 1,200.00			
Mileage Per Loaded Mile	\$ 18.00			
<b>Public Works Department</b>				
Public Works Private Hire Per Hour	\$50.00 per hour			
<b>Refuse Disposal Permits</b>				
Residential Permit	No Charge			
Commercial Hauler Permit-CE Based	\$125 per year			
Commercial Hauler-Not CE Based	\$200 per year			
Household Rubbish from Residents	No Charge			
<b>Brush &amp; Limbs:</b>				
Autos	No Charge			
Minivans/SUV's	\$10.00/load			
Pickups, Vans & Single Axle Trailers	\$15.00/load			
Double Axle Trailers	\$20.00/load			
Non CDL Req. Dumps and/or Rack Trucks	\$30.00/load			
Amount in Excess of Normal Capacity	\$10.00/load extra			
<b>Leaf &amp; Yard Waste (Contractors Only):</b>				
Leaf & Yard Waste Sur. - CE Based	\$250.00/year			
Leaf & Yard Waste Sur. - Non Res.	\$300.00/year			
<b>Woodwaste, Lumber &amp; Demolition Waste</b>				
Autos	\$5.00/load			
Minivans/SUV's	\$10.00/load			
Pickups, Vans & Single Axle Trailers	\$20.00/load			
Double Axle Trailers	\$25.00/load			
Non CDL Req. Dumps and/or Rack Trucks	\$35.00/load			
Amount in Excess of Normal Capacity	\$10.00/load extra			
<b>Asphalt Shingles, Roofing &amp; Gypsum Board</b>				
Autos	\$10.00/load			
Minivans/SUV's	\$15.00/load			
Pickups, Vans & Single Axle Trailers	\$40.00/load			
Double Axle Trailers, Non CDL				
Req. Dump and/or Rack Vehicles	\$80.00/load			
Amount in Excess of Normal Capacity	\$10.00/load extra			
<b>Concrete, Bricks &amp; Masonry:</b>				
Autos	No Charge			
Minivans/SUV's	\$5.00/load			
Pickups, Vans & Single Axle Trailers	\$10.00/load			
Double Axle Trailers	\$20.00/load			
Non CDL Req. Dump and/or Rack Trucks	\$20.00/load			
Amount in Excess of Normal Capacity	\$10.00/load extra			
<b>White Goods:</b>				
Items With Freon - A/C Units & Dehumid.	\$20.00/item			
Refrigerators & Freezers	\$20.00/item			
Washers, Dryers, Stoves,	\$10.00/item			
Hot Water Tanks, Furnaces &	\$10.00/item			
Dish Washers	\$10.00/item			
<b>Universal Wastes</b>				
Console Televisions	\$15.00/each			

		<b>Amount</b>			
Non-Console Televisions		\$5.00/each			
Computer Monitors (All Sizes)		\$5.00/item			
CPU's and Laptops		\$5.00/item			
Desktop Office Equipment		\$5.00/item			
Florescent Light Tubes		\$1.00 per foot			
U-Shaped CFLS		\$1.00 each			
<b>Furniture:</b>					
Mattresses, Futons & Box Springs		\$10.00/item			
Sofas, Love Seats & Large Chairs		\$15.00/item			
Sleep Sofas		\$20.00/item			
Carpeting		\$15.00/per roll			
<b>Propane Tanks - 20# Cyl.</b>		\$5.00/per tank			
<b>Propane Tanks - &gt;20 Lb. Cyl.</b>		\$10.00/per tank			
<b>Batteries (Auto or Marine)</b>		\$5.00/per battery			
<b>Tires:</b>					
Auto, Truck, Van up to 16"		\$5.00/each			
Truck, 17" or larger		\$10.00/each			
<b>Street Opening Charges</b>					
Street Opening Permit Fee	\$	100.00			
Driveway Entrance Permit Fee	\$	75.00			
Bituminous Concrete Surface (sq. yd.)	\$	110.00	**		
Milling of Bituminous Concrete Surface (10 sq. yd. min.)	\$	70.00	**		
Bituminous Treated Surface or Shoulder (sq. yd.)	\$	60.00	**		
Portland Cement Sidewalk or Driveway (sq. yd.)	\$	130.00	**		
Bituminous Concrete Sidewalk or Driveway (sq. yd.)	\$	110.00	**		
Bituminous Concrete Curbing (L.F.)	\$	40.00	**		
Granite Curbing, Removal or Realignment (L.F.)	\$	70.00	**		
<b>Note:</b> A minimum of 3 square yard fee will be charged for all street and sidewalk openings					
<b>Riverside Memorial Cemetery Fees</b>					
Purchase of a Full Size Lot	\$	750.00			
Purchase of a Cremation Lot	\$	400.00			
Regular Interment		\$750.00			
Regular Interment- Saturday and Holidays		\$1,100.00			
Cremains Interment	\$	600.00			
Cremains Interment -Saturday and Holidays	\$	775.00			
Disinterment					
Full Size Within Cemetery	\$	1,300.00			
Full Size to Another Cemetery	\$	650.00			
Cremains Within Cemetery	\$	875.00			
Cremains to Another cemetery	\$	450.00			
Placement of Foundation		\$1.00 per square inch			
<b>Sewer Fees</b>					
			Effective 7/1/2022	Effective 7/1/2023	Effective 7/1/2024
Sewer User Minimum Monthly Fee - 1st 100 c.f.	\$	49.50	\$ 50.99	\$ 52.51	\$ 54.09
Incremental Fee per 100 cubic feet	\$	5.68	\$ 5.85	\$ 6.03	\$ 6.21
Connection Fee Per Unit Served	\$	4,000.00			
Sewer Appeal Fee	\$	200.00			
<b>Thomas Memorial Library</b>					
Lost Materials		Cost to Replace			
Photocopies/Printing from Public Computers		.15 cents per copy			
Duplex	\$	0.25			
Reference Materials - 1st 10 copies no charge -addtl	\$	0.05			
Non-Resident Borrower Fee (annual fee)		\$65.00			
Replacement of Library Card		\$1.00			
<b>Spurwink Church Fees</b>					
Spurwink Church Security Deposit (each rental)	\$	50.00			

		<b>Amount</b>			
Spurwink Church Rental Fee - Resident	\$	250.00			
Spurwink Church Rental Fee - Non-Resident	\$	350.00			
Church Showing	\$	40.00			

	Amount			
<b>Fort Williams Park Fees</b>				
<b>Rental Locations</b>	<b>Picnic Shelter</b>	<b>Ship Cove</b>	<b>Band Stand</b>	<b>Stone Gazebo</b>
<b>Cape Elizabeth Residents</b>				
Full Day (Non Business)	\$160.00	\$85.00	\$15/hr	\$15/hr
Half Day (Non Business) (AM or PM)	\$80.00	\$55.00		
Half Day (Non Business) - PM After Labor Day	\$55.00	\$45.00		
<b>Non Residents or 501c3</b>				
Full Day (Non Business)	\$360.00	\$185.00	\$30/hr	\$30/hr
Half Day (Non Business) (AM or PM)	\$180.00	\$120.00		
Half Day (Non Business) - PM After Labor Day	\$150.00	\$75.00		
<b>Businesses &amp; Groups (For Profit)</b>				
Full Day	\$520.00	\$245.00	\$30/hr	\$30/hr
Half Day (AM or PM)	\$260.00	\$120.00		
Half Day - PM After Labor Day	\$230.00	\$90.00		
<b>Security Deposit for Rental Bookings</b>	\$75.00	\$75.00	\$75.00	\$75.00
Half Day Rentals - AM reservations start at sunrise with departure no later than 1:30 p.m. PM reservations start at 3:00 p.m. with departure no later than sunset.* *PM reservations after Labor Day will be at a reduced rate due to the earlier sunset.				
<b>Area Fee (Added to Group Use Fees) for use of Battery Knoll, The Meadow, The Green, Parade Grounds, etc.</b>				
Full Day	\$800.00			
Half Day	\$575.00			
<b>Security Deposit for All Area Fees</b>	\$300.00			
<b>Surcharge for Group Uses approved to serve alcohol</b>	\$600.00			
<b>Group Use Fees</b>				
<b>Events that are people intensive</b>	\$5/person			
<b>Events that are vehicle intensive</b>	\$10/vehicle			
<b>Location Fee (Photography and Filming)</b>	<b>ME HQ'd</b>	<b>Non-ME HQ</b>		
Single event, Single site, 2hr max - Still Photography	\$300.00	\$600.00		
Per Day - Still Photography	\$900.00	\$1,800.00		
Per Day - Motion Photography including Drones	\$1,200.00	\$2,500.00		
For any filming activity that has a significant impact on the public's enjoyment of the Park, a special fee must be negotiated with the Town Manager or his/her designee.				
<b>Wedding &amp; Partnership Ceremonies</b>	\$250.00			
If the Picnic Shelter is reserved in conjunction with a ceremony, there will be no ceremony fee.				
<b>Pay and Display Fees (effective 4/2022)</b>				
2-hours	\$5.00			
Season Pass	\$20.00			
<b>Commercial Passenger Vehicle Fees (2023-2025 amended 12/13/2021)</b>				
	2022	2022		

Seating Capacity (not passengers)	Amount	
	Single Visit	Season Pass 1/1-12/31
14 Seats or less	\$25.00	\$3,250.00
15 - 20 Seats	\$50.00	\$6,500.00
21 - 30 Seats	\$75.00	\$10,000.00
31 Seats or More		
1 - 74 visits in a season	\$200.00	N/A
75+ visits in a season	\$170.00	N/A
	<b>2023</b>	<b>2023</b>
Vans & Limos* Single Visit	Single Visit \$25.00	Season \$3,250
Minibuses*	Single Visit \$50.00	Season \$6,500
Trolleys	Single Visit \$75.00	Season \$10,000
Motor Coaches** >30 Seats	Per Trip \$210.00	Volume Discount \$180.00
	<b>2024</b>	<b>2024</b>
Vans & Limos* Single Visit	Single Visit \$30.00	Season \$3,500
Minibuses*	Single Visit \$60.00	Season \$6,750
Trolleys	Single Visit \$85.00	Season \$10,150
Motor Coaches** >30 Seats	Per Trip \$220.00	Volume Discount \$190.00
	<b>2025</b>	<b>2025</b>
Vans & Limos* Single Visit	Single Visit \$35.00	Season \$4,000
Minibuses*	Single Visit \$65.00	Season \$7,500
Trolleys	Single Visit \$95.00	Season \$11,350
Motor Coaches** >30 Seats	Per Trip \$230.00	Volume Discount \$195.00
*Maine residential facility vans & minibuses are exempt from fees.		
**Motor Coach Volume Discount triggers at 75 visits for any operator (and is represented under season pass pricing for each years). No Season Pass option.		